

GRADING OPTION APPLICATION - PASS / FAIL, AUDIT, LETTER GRADE

SU ID NUMBER	LAST NAME	FIRST NAME	COLLEGE	CLASS	TERM		

	CLASS NUMBER	DEPT PREFIX	COURSE NUMBER	SECTION	REQUIRED SIGNATURE	DATE
PASS / FAIL GRADE IN LETTER-GRADED COURSE Register for the course, then complete this form. College restrictions regarding pass/fail grades apply. Graduate students cannot use this option. Law Students-option is pass/D/fail, see list of pass/fail courses in College of Law Records & Registration, Suite 444.					College Dean /Director	
					College Dean /Director	
LETTER-GRADE IN PASS / FAIL GRADED COURSE Register for the course, then complete this form. See list of pass/fail courses for which this option is available below.					Student	
					Student	
AUDIT Register for the course, then complete this form. (Courses which require a Proposal For Independent Study cannot be audited. VPA studio courses, including music lessons, cannot be audited.)					Instructor	
					Instructor	
CHANGE FROM AUDIT TO CREDIT If you previously elected to audit a course, and now wish to change back to credit, complete this form.					Instructor	
					Instructor	

REGISTRAR

THIS FORM MUST BE SUBMITTED TO REGISTRAR'S OFFICE, 106 STEELE HALL, BY THE DEADLINE DATE EACH SEMESTER. UC STUDENTS MUST SUBMIT FORMS TO UC RECORDS OFFICE, 700 UNIVERSITY AVE.

Grading options may not be changed after the deadline. Deadlines are published in the *Time Schedule of Classes*, and other registration publications.

GENERAL INFORMATION

Audit. Academic credit is not earned for audited courses, which appear on the transcript with the grading symbol AU. Audited courses do not affect the calculation of the grade point average (GPA), nor do they fulfill requirements in any degree program. Audited courses do not count toward carried credits nor do they count toward calculation of enrollment status. Eligibility for financial aid may be affected by auditing courses.

Pass/Fail. Grades of A-D are converted to P. P does not calculate toward the GPA. Credit is earned for courses with a P, but a grade of F is treated as any other F, i.e., the number of credits will be counted and zero grade points are awarded. Courses graded Pass/Fail cannot be used for any program of study or concentration requirements or to fulfill an Arts & Sciences group requirement. Law Students must contact Law School Records & Registration Office, Suite 444, for Law School policy. Policies at other colleges and universities may be different regarding transfer of credit of pass/fail courses. If you are thinking of transferring, consult the college catalog of the school to which you are applying.

Letter Grades. Passing grades in order of rank are A, A-, B+, B-, C+, C, C-, D. Grade points range from 4.0 (A) to 1.0 (D). F (failure) calculates with zero grade points. See "Grading System" in *Academic Rules and Regulations* for further information.

The following courses are automatically graded as pass/fail. Complete this form to receive a letter grade in one of these courses: CHD 315 Peer Advising; ENI 030 Reading Band; ENV 030 Reading Chorus; HNR 210 Arts in Society; NFM 145 Introduction to Human Nutrition.